



Application for Employment

Date: _____

Personal Information

Name (Last, first, middle)		Social Security # _____	
Street Address	City	State	Zip Code
Phone Number ()	Cell Phone ()	Email address	

Employment Desired

Position	Date you can start	Salary Desired
Are you looking for <i>Full-time</i> Or <i>Part-time</i> Employment? FT ___ PT ___	Are you currently Employed? Yes ___ No ___	If so, may we contact your present employer? Yes ___ No ___
Are you available to work over-time? Yes ___ No ___	Are you able to work Saturdays? Yes ___ No ___ Are you able to work Sundays? Yes ___ No ___	Every been convicted of a felony? Yes ___ No ___ <i>If yes, please explain on the back.</i>

Education History

Name & Location of School	Years Attended	Did you Graduate?	Subjects Studied
High School			
College			
Trade, business or correspondence school			

General Information

Subjects of Special Study / Research Work or Special Training / Skills	
U.S. Military or Naval Service? Yes ___ No ___	If yes, Which branch _____ Rank _____

* We are an Equal Opportunity Employer

Employment History (List below your last four employer, starting with the most current one first).

Date: Month and year	Name & Address of Employer	Salary	Position	Reason for leaving
From: _____				
To: _____				
From: _____				
To: _____				
From: _____				
To: _____				

References – Give the Names of at least three persons not related to you, whom you have knows for at least one year.

Name	Address / phone number	Business	Years Known

In case of an accident or illness, please contact

Name:	Daytime phone: Alternate phone:
Address:	Relationship:

Signature

I certify that the answers given are herein true and complete to the best of my knowledge.
 I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision
 This application for employment shall be considered active for a period of time not to exceed 180 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.
 I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will nature", which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will employment" relationship may not be changed by any written document or by conduct unless such changes is specifically acknowledged in writing by an authorized executive of this organization.
 In the even of employment, I understand that false or misleading information given on my application or interview(s) may result in immediate discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant _____ **Date** _____